



CONFIDENTIAL RECOMMENDATION

Name of Applicant: _____

We are applying to St. Timothy's School for the next school year and would very much appreciate your help in the application process.

You have my permission to please fill out this recommendation and return it to the St. Timothy's School Admissions Office, either by scanning it and sending it via email to admissions@sttimothys.org or by mail to the street address on the next page. Thank you.

TO THE TEACHER: Please complete both sides of this form. We value your candid appraisal of the student. Your expertise, insight and honest assessment is invaluable to help us make the best decision for everyone.

How long have you known this applicant and what grade did you teach him/her? _____

Please circle the number that best applies in each category:

Writing

	WEAK	FAIR	GOOD	EXCELLENT	EXCEPTIONAL
Mechanics and Organization	1	2	3	4	5
Content	1	2	3	4	5
Fine Motor Skills	1	2	3	4	5
Overall effort	1	2	3	4	5

Reading

Comprehension	1	2	3	4	5
Fluency	1	2	3	4	5
Oral Expression	1	2	3	4	5
Overall effort	1	2	3	4	5

Effective Functioning as a Student

	1	2	3	4	5
Co-operation	1	2	3	4	5
Self-confidence	1	2	3	4	5
Relationship with peers	1	2	3	4	5
Relationship with adults	1	2	3	4	5
Accepts limits from adults	1	2	3	4	5
Takes responsibility for own behavior	1	2	3	4	5
Completes assignments promptly	1	2	3	4	5
Works well with others	1	2	3	4	5
Follows directions	1	2	3	4	5
Stays on task	1	2	3	4	5
Takes pride in own work	1	2	3	4	5
Seeks help when appropriate	1	2	3	4	5
Organizes materials and belongings	1	2	3	4	5

(Over)

Teacher Comments

1. What are the first few words that come to mind in order to describe the applicant?

2. Please comment on any aspect of the applicant's intellectual interests, ability and academic achievement and potential, in language arts class.

3. Please tell us about the applicant's personal qualities, if possible, by providing specific information or relating an anecdote that gives insight into this person's personality and character.

4. To your knowledge are the parents in agreement with your view of the applicant?
___Yes ___No ___Not always

Where does this applicant perform academically relative to the rest of your class?
___Upper Third ___Middle Third ___Bottom Third

Comments or other information you believe might be helpful _____

Please check here if you would be willing to discuss this candidate by phone _____
Best time to call

Name (Please print) _____ Position _____

School _____ Best Telephone Number at Which to Reach You _____

Signature _____ Date _____

Please return this completed form to
St. Timothy's School, 4523 Six Forks Rd., Raleigh, NC 27609, Attn: Admissions Office